

APPROVED  
CITY COUNCIL PROCEEDINGS  
02-05-2018

The Onida City Council met on Monday, February 5<sup>th</sup>, 2018 at 7:30 p.m. at the City Office with Mayor Gary Wickersham presiding. Present at Roll Call: Lajena Gruis, Marla Mosiman, Jane Pitlick, Bob Porter and Jennifer Soderholm. Absent: Joel Miller. Also present: Tim Jost, Patty McGee and Sheila Ring.

**MINUTES:** Motion by Gruis seconded by Porter to approve the minutes from the January 2<sup>nd</sup>, 2018 City Council meetings. All ayes. Motion carried.

**REPORTS:** Jost reported that he, LaLonde and Soderholm attended a safety training meeting, the metals have been crushed at the landfill, nuisance alley trees that interfere with garbage pick-up have been trimmed, and the sand truck has been painted. Jost also had an estimate from Nye Lumber with materials for the outside of the water building which is in need of replacing and a new door for the garage door that is currently on the building. He informed the Council that the guys to do these repairs themselves.

**Sheriff's Dept.:** No report received.

**EMPLOYEE UPDATES:** Hiller presented a couple of updates to the employee handbook for approval by the City Council. (1) Motion by Gruis seconded by Porter to add a safety clothing policy which gives full time maintenance employees up to \$250 a year for work clothing which must be ANSI (American National Standard for High Visibility Safety Apparel and Headwear) rated. Roll Call: All ayes. Motion carried. Absent: Miller. (2) Added a telephone policy and a policy stating that Department heads shall attend all City Council meetings. Motion to add to handbook by Mosiman seconded by Pitlick. All ayes. Motion carried.

**ELECTRICITY:** A map and correspondence was received from the state of South Dakota's Public Utilities Commission clarifying as to whether or not their map accurately reflected the division of electric services between the City of Onida and Oahe electric on the newly annexed portion into the City of Onida. This discussion was tabled as Wickersham stated that he would take the map and look at the measurements to make sure that everyone is on the same page for this project.

**AUDIT:** A letter of proposal was received from Kohlman, Bierschbach & Anderson, LLP to perform the audit of years 2016 and 2017 at a cost not to exceed \$12,100.00. Motion by Gruis seconded by Mosiman to accept this proposal. Roll Call: All ayes. Motion carried. Absent: Miller.

**BUILDING PERMITS:** A building permit was received from Garth Hofer – 808 South Main Street – finish basement. Motion to approve by Gruis seconded by Porter. All ayes. Motion carried.

**AIRPORT:** Hiller presented a contract produced by Pitlick for use at the Onida Municipal Airport in the event that we have an outside sprayer wanting to come into our airport for spraying purposes. This contract will not prevent sprayers from coming into the area, it is just a protection factor making sure that those who do come in follow all the state laws that all sprayers must follow. Motion to approve the contract by Soderholm seconded by Gruis. Roll Call: All ayes. Motion carried. Absent: Miller.

**ZONING:** Motion by Mosiman seconded by Soderholm to leave City Council at 8:07 p.m. Motion by Soderholm seconded by Pitlick to go into Zoning at 8:07 p.m.

Hiller informed the Council that a Conditional Use Permit was received from Yackley Brothers for property located at 107 South 5<sup>th</sup> Street, Onida, South Dakota. Hiller will place an ad in The Onida Watchman and notify those that need to be notified according to Onida City Ordinances of the hearing which will be held at the March 5<sup>th</sup>, 2018 City Council meeting. Motion by Mosiman seconded by Porter to leave Zoning at 8:10 p.m. Motion by Mosiman seconded by Pitlick to go into City Council at 8:10 p.m.

**BILLS:** The following bills were presented for payment: SALARIES: Finance 1237.02, Streets 2753.51, Water 997.17, Electric 1311.63, Sewer 408.14, Garbage 3672.50, Council 1339.05. OTHER: Emily Sovell retainer 500.00, Sully County Treasurer law enforcement 5102.48, Lamb's Discount 487.99, S. D. Treasurer taxes 6035.25, Mid-Dakota Rural Water supplier 7074.00, Post Office postage 150.50, Pierre Solid Waste landfill 1728.72, Venture Communications 304.58, Wellmark Blue Cross Blue Shield health insurance 3018.74, Oahe Electric supplier 70427.45, Oahe Electric repairs and dues 1832.62, South Dakota Retirement System contributions 1531.30, E.F.T.P.S taxes 3372.86, Petty Cash postage 26.86, BankWest fees 50.00, City of Onida deposit refund 200.00, Onida Watchman publications 448.86, Envirotech recycle 639.35, Lamb Motors repairs 419.69, Stewart and Daughters fuel 1390.54, Schmucker Paul and Nohr professional 5100.00, MCI communications 35.42, IOBP publication 265.00, Banyon Data support 795.00, Brett's Spray snow removal 67.50, Diesel Machinery supplies 70.66, Lamb Chevy repairs 240.23, Dakota Supply Group supplies 367.73, Onida Electric repairs 346.00, Zander parts 721.89, Don's Food Center supplies 16.93, Dept. Of Revenue testing 15.00, One Call locating 4.20, Marco copier 54.56, Nye Lumber 73.44, SDWWA dues 10.00, Morris supplies 58.40, Sunrise Agency insurance 14144.00, Badger Meter service 216.00, Fischer Rounds airport insurance 1156.00, US Bank loan 9445.79, Runnings supplies 10.99, Colonial Research supplies 179.33, SD Unemployment contributions 9.80, Onida Chamber of Commerce dues 50.00, SD Federal Property supplies 102.00. Motion was made by Gruis seconded by Mosiman to pay all bills. Roll Call: All ayes. Motion carried. Absent: Miller.

**MEETING ADJOURNED:** Motion was made by Mosiman seconded by Gruis to adjourn at 8:20 p.m. The next regular City Council meeting will be March 5<sup>th</sup>, 2018 at 7:30 p.m.

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Gary Wickersham, Mayor

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Rondha Hiller, Finance Officer

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