

APPROVED  
CITY COUNCIL PROCEEDINGS  
05/07/2018

The Onida City Council met on Monday, May 7<sup>th</sup>, 2018 at 7:30 p.m. in the City Office with Mayor Gary Wickersham presiding. Present at Roll Call: LaJena Gruis, Joel Miller, Marla Mosiman, Jane Pitlick, Bob Porter and Jennifer Soderholm. Also present: Tim Jost, Sheila Ring, Bill Stahl, Kevin Heath, Bart Merrigan, Tonya Mayou, Justin Mennenger, Hayden Handcock, and Emily Sovell.

**MINUTES:** Motion by Porter seconded by Gruis to approve the minutes from the April 2<sup>nd</sup>, 2018 City Council meetings. All ayes. Motion carried.

**RETIREMENT:** Council Members Joel Miller and Bob Porter were recognized and thanked with gifts for their years of service to the Onida City Council.

**OATH OF OFFICE:** Mayor Wickersham gave the Oath of Office to: LaJena Gruis, Hayden Handcock and Justin Mennenger

**APPOINTMENTS:** Motion by Pitlick seconded by Gruis to nominate Mosiman as President. All ayes. Motion carried. Motion by Soderholm seconded by Gruis to nominate Pitlick as Vice President. All ayes. Motion carried. Motions were made, seconded and approved to replace Joel Miller and Bob Porter's board positions with Hayden Handcock and Justin Mennenger. Below are the positions of Council Members for 2018-2019.

President: Mosiman

Vice President: Pitlick

Rail Authority: Pitlick (Milt Handcock and Andy Kleven at large)

Tax/Judiciary/Permits: Handcock and Soderholm

Street/Alley/Fire/Parks/Sanitation: Pitlick, Soderholm and Mennenger

Finance/City Property/Pool/Insurance/Electric/Water: Handcock, Gruis and Mosiman

Auditing: Gruis, Mosiman and Pitlick

News Paper: The Onida Watchman

Attorney: Emily Sovell

Enhancement District/Equalization: Mennenger

**REPORTS:** Jost stated that the sewer/water project has begun and a block has already been completed. Water will be shut off on Tuesday, May 8<sup>th</sup>, in order to make repairs. The new Chamber of Commerce sign has been installed and landscaping done. The pool fencing has been completed between the pool and splash park. Street sweeping is being worked on and we are ready for mosquito season. Jost has been in contact with MDU regarding the heating system for the splash park. The ballfield lights have been repaired. Jost advised Council that some streets will not be touched with the water/sewer projects and he asked Council if he could check on having a couple of blocks done per year with the extra monies that we have through the project. Council advised him to get prices ready for their consideration in time for the June meeting. Jost also advised Council that the City borrows the County's in order to sweep streets. Jost stated that if the City had their own tank, we could use it for more than just street sweeping. Motion by Gruis seconded by Soderholm to approve the purchase of a water tank for City use at a cost not to exceed \$2000. Roll Call: All ayes. Motion carried. Gruis advised Jost that there are trees that need to be trimmed at the pool park and inquired about the need for an awning at the splash park. Jost was asked about having mag water applied to the streets located in the north part of

town due to the county trucks and the rerouting of traffic. Wickersham advised Jost to talk to County Superintendent Schall regarding this matter.

**Sheriff's Office:** Stahl was present and introduced the new Deputy Sheriff, Tonya Mayou, to the Council. He also advised the Council that some counterfeit money has appeared in town, there are a lot of dog issues in town and that the project detour signs are causing confusion to non-local drivers. Hiller advised Council that she had been contacted by our engineer regarding this and also the DOT who advised her that incorrect signage has been placed. Hiller advised the DOT to contact the engineers of the project. DOT also informed Hiller that a permit has not been received from the City of Onida for the placement of signs on the highway. Hiller discussed this with our engineer and they are taking care of it.

**BUILDING PERMITS:** The following building permits were presented for approval:

Deanna Sutton – 506 South Main Street – repairs to garage and house

Wade and Bailey Fischer – 302 South 8<sup>th</sup> Street – replace siding, windows and doors

Kevin and Amanda Colestock – 202 North 10<sup>th</sup> Street – back yard fence

Dale and Colleen Schuett – 700 Hawthorne Avenue – replace siding

Motion by Pitlick seconded by Gruis to approve all permits. All ayes. Motion carried.

**PROPERTY ISSUES:** Kevin Heath and Bart Merrigan were present with a petition from neighbors in their area, to discuss their concerns regarding the owners of the property located at 204 South 10<sup>th</sup> Street and the spray business that is run from this location. It was stated that the property owners have substances leaking out of vehicles/containers, that they leave their vehicles parked too long in one place and that there are problems with growing things in the area due to the chemicals that are used. Attorney Sovell advised the gentlemen that they need to provide proof of the problems in the area and advised Heath and Merrigan to send a signed, formal report to DENR.

Bob Porter was present to discuss the property at 700 Birch Avenue. He would like to see the city move the meter pole that is located on this property over to the ally and get rid of the old tower that is standing in the area as well as level the area off so that it can be mowed. Porter stated that he would talk to the school to see about beautifying the area with grass and/or landscaping.

Last month, Attorney Sovell was instructed to send the property owners of 705 Ginseng Avenue a letter concerning the violations in the area. Neither Sovell nor Hiller have received an answer from the owner. Council advised Sovell to send a registered letter this time and have it served by the Sheriff.

**MALT BEVERAGE LICENSES:** This being the time and place for a hearing on the renewal of Malt Beverage Licenses and no one was present to protest. The following Malt Beverage License Applications were presented to the Council:

Brewster's Tavern and Grill

Don's Food Center

The Blue Goose

Vilas Drug

Motion was made by Gruis seconded by Soderholm to approve all applications. Roll Call: All ayes. Motion carried.

**WATER/SEWER:** Certificates of Achievement were received for the City of Onida, Tim Jost and Isaac Lalonde from the S.D. Department of Environment and Natural Resources due to meeting all the requirements for safe drinking water.

Hiller passed out the 2017 water quality report to all council members. This report has been given to the state and is available in the Onida city office to those who would like a copy.

**COUNTY FUNDING REQUEST:** Hiller received a request from the County on their needing an amount from the City on next year's appropriations for the pool/summer rec programs. Motion by Gruis seconded by Mosiman to request \$20,000 again this year. All ayes. Motion carried.

**CREDIT CARD:** Hiller made a request for a credit card to the Council. She has always used her credit card for the needed purchase of anti-virus software and hotel room reservations. Motion by Gruis seconded by Pitlick to allow Hiller to acquire a City credit card. All ayes. Motion carried.

**POOL:** Hiller informed the Council that there are four (4) more interested in getting their lifeguard certifications. Discussion was held on the entrance to the splash park. It was decided that the outside gate would remain closed and all entrance will be gained by passing through the main pool gate. Motion was made by Handcock seconded by Soderholm to remove any free swimming in the facility. All ayes. Motion carried. With this, everyone using the pool and/or splash park will be charged a fee. Fees are: Family pass: \$75, single pass: \$40. With the purchase of these passes, swimming lessons are included. Daily passes are: \$1 for 17 and under and \$2 for 18 and over. An age limit of eight (8) years has been set for use of the splash park. Anyone using the splash park will need to be accompanied by an adult. This decision was made as the splash park will not have lifeguard supervision. It was also decided that a window will be cut out in the pool office so that office personnel will be able to view the splash park.

**SUMMER REC:** Due to the fact that summer rec uses the ball field along with the boys baseball teams a motion was made by Gruis seconded by Mosiman that the City would pay for half of the agri-lime costs used on the ball field. Roll Call: All ayes. Motion carried.

**AIRPORT:** Project paperwork was received for the revenue producing T-Hangars that will be built at the Onida airport. Motion to approve the project contingent upon state approval was made by Gruis seconded by Soderholm. Roll Call: All ayes. Motion carried.

**INSURANCE:** The Onida Chamber of Commerce requested approval from the City of Onida to add the new electronic sign to our insurance policy. Hiller inquired with our insurer on the cost of this addition and was told it would be approximately \$87 per year. Motion by Soderholm seconded by Gruis to make this addition. Roll call: All ayes. Motion carried.

Jost was approached by Jamie Lamb about the use of a Case IH tractor in which we could put up to 150 hours on it in which the City's only requirement is to put insurance on it which will be approximately \$264 per year. Motion by Gruis seconded by Pitlick to acquire the tractor and pay the insurance. Roll Call: All ayes. Motion carried.

**BILLS:** The following bills were presented for payment: SALARIES: Finance 1581.14, Streets 5056.15, Parks 78.46, Water 1464.03, Electric 1379.26, Sewer 645.45, Garbage 3575.35, Pool 119.50, and Council 1127.02. OTHER: Emily Sovell retainer 500.00, Sully County law enforcement 5102.48, Petty Cash postage 13.46, SD Retirement contributions 1590.44, EFTPS taxes 3207.96, Lamb's Discount supplies 118.84, SD Treasurer taxes 4821.25, Mid Dakota Rural Water supplier 8602.00, Post Office 150.15, Pierre Solid Waste landfill 2020.60, Venture Communications 297.98, Wellmark B/C B/S health insurance 3162.96, Oahe Electric supplier 60399.38, Oahe Electric repairs/dues 1955.35, Stewart and Daughters fuel 337.88, BankWest fee 50.00, City of Onida deposit refund 224.03, Dept. of Revenue testing 15.00, Lamb Motor repairs 164.91, One Call locating 3.15, MCI communications 32.84, Envirotech recycle 639.35, The Onida Watchman publications 934.31, Sovell Oil fuel 2583.41, Onida Electric repairs 3915.55,

Crazy B's supplies 126.00, US Bank water project 9773.40, Dakota Business Center supplies 227.18, Northwest Pipe supplies 103.29, Marco copier contract 47.77. Paxton repairs 324.12, Nye Lumber supplies 521.19, Brad Manning repairs 375.00, Dakota Pump repairs 1163.27, Border States supplies 684.97, Don's Food Center supplies 9.33, Michael Todd supplies 151.08, Wheelhouse Plumbing repairs 714.50, Vilas supplies 72.07, Badger Meter communications 108.00, Kyle Currier deposit refund 55.97, Marla Mosiman supplies 61.87. Motion was made by Pitlick seconded by Soderholm to pay all bills. Roll Call: All ayes. Motion carried.

**MEETING ADJOURNED:** Motion made by Gruis seconded by Mosiman to adjourn at 9:52 p.m. The next regular City Council meeting will be on Monday, June 4<sup>th</sup>, 2018 at 7:30 p.m.

---

Gary Wickersham, Mayor

---

Rondha Hiller, Finance Officer

Published May 10th, 2018 at the total approximate cost of \$